



## Houghton International Horse Trials

26<sup>th</sup> – 29<sup>th</sup> May 2022  
CCI2\*-L CCI3\*-L & CCI40\*-S



## **I. DENOMINATION OF THE EVENT**

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**Venue:** Houghton Hall - Houghton International Horse Trials

**NF:** GBR

**Date:** 25/05/2022 to 29/05/2022

**Event Categories:**

CCIO4\*-NC-S

CCI3\*-L

CCI2\*-L

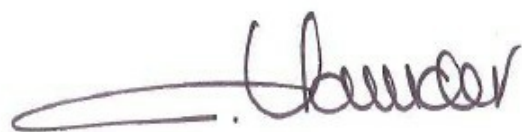
## **II. GENERAL CONDITIONS**

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- FEI Statutes, 24th edition, effective 17 November 2021
- FEI General Regulations, 24th edition, effective 1st January 2020, updates effective 1st January 2022
- FEI Veterinary Regulations, 14th edition, effective 1 January 2018, updates effective 1st January 2022
- FEI Eventing Rules and its Annexes, 25th edition, effective 1st January 2020, updates effective 1st January 2022
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 3rd Edition, effective 1st January 2021
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based upon the 2021 WADA Code, effective 1st January 2021
- The FEI Policy for Enhanced Competition Safety during the Covid-19 Pandemic, effective as of 1 July 2020 and until further notice
- All subsequent published revisions/updates, the provisions of which will take precedence.

THE ANNEXE(S) IS/ARE PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST

Approved by the FEI, Lausanne, on 26 April 2022 (V1) , modified on 29 April 2022 (V2) , modified on 05 May 2022 (V3) , modified on 16 May 2022 (V4)



Catrin Norinder  
FEI Director Eventing and Olympic

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### **III. THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE**

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The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and Athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

The Long version of this Code can be obtained from the Fédération Equestre Internationale, HM King Hussein I Building, Chemin de la Joliette 8, 1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English. The Code is also available on the FEI's website: <https://inside.fei.org/fei/regulations/general-rules>.

## **IV. GENERAL INFORMATION**

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### **1. ORGANISER**

**Name:** Musketeer Event Management Ltd

**Address:** 2 Gate Cottage  
Delagate Road  
Brancaster, Norfolk  
PE31 8EE Kings Lynn Great Britain

**Phone:** +44 (0)1485 210070

**Fax:**

**Email:** jenny@musketeer.co.uk

**Website:** www.musketeer.co.uk

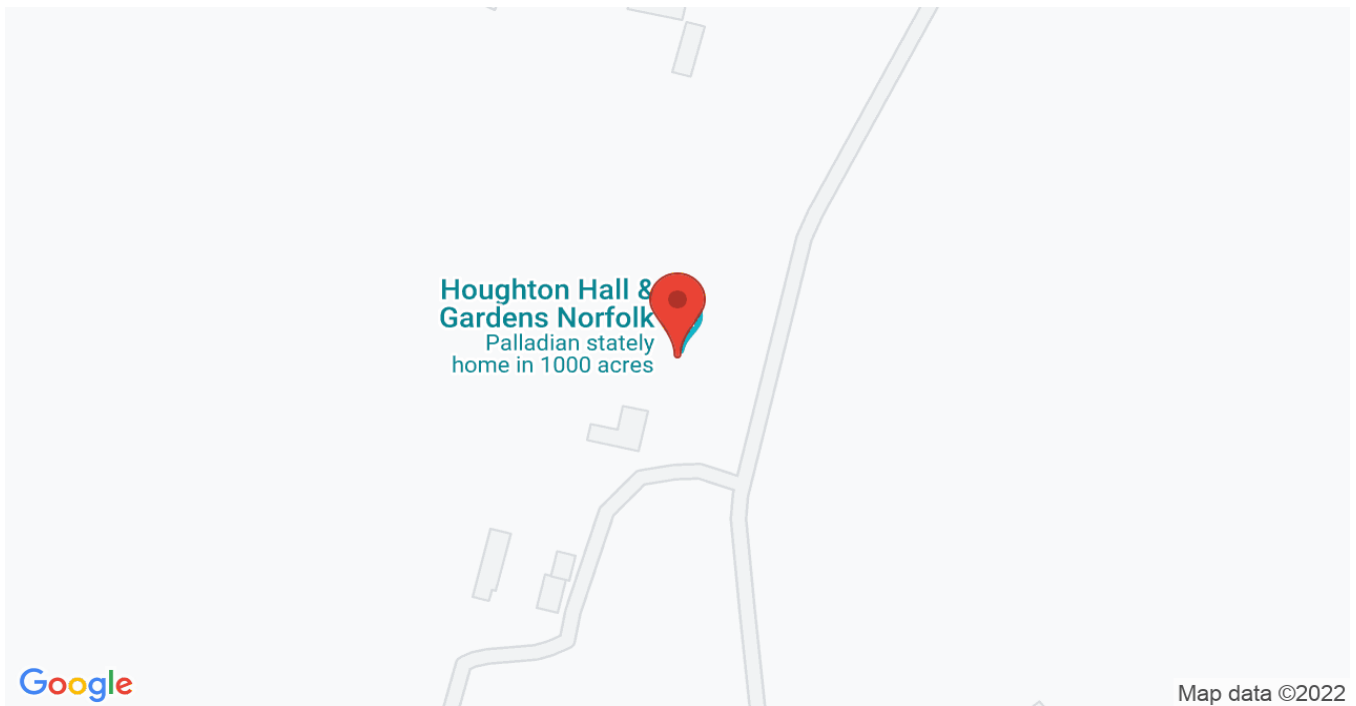
### **Showground contact details**

**Venue name:** Houghton Hall

**Address:** Houghton Hall  
King's Lynn  
Norfolk  
PE31 6UE Great Britain

**Phone:** +44 (0)1485 210070

**GPS Coordinates:** Lat: 52.82682, Long: .65780



## **2. ORGANISING COMMITTEE**

**Show Secretary**            Vanessa LUFF  
**Press Officer**                Alison COLEMAN

## **3. EVENT DIRECTOR(S)**

**Name:**    Jennifer MEIKLEJOHN

## **4. STABLE MANAGER(S)**

**Name:**    Bryan ELLIOTT

## V. OFFICIALS

Please note that the schedule has been approved under the provision that all appointed Officials have successfully passed the online FEI Competency Evaluation Test.

At least one Permitted Treating Vet must be appointed for every 200 horses at the venue (Veterinary regulations, art. 1007).

Assignment	Name / FEI ID	NF	Function	Events
<b>1. Ground Jury</b>				
<b>CCIO4*-NC-S</b>				
Ground Jury President	Judy HANCOCK 10065590	GBR	Judge (3)	
Ground Jury Member	Madli MUREL 10071139	EST	Judge (2)	
Jumping Judge	All jury members			
<b>CCI3*-L</b>				
Jumping Judge	All jury members			
<b>CCI3*-L - Section 1</b>				
Ground Jury President	Les SMITH 10049346	GBR	Judge (3)	
Ground Jury Member	Alexander GINGELL 10181493	GBR	Judge (National)	
<b>CCI3*-L - Section 2</b>				
Ground Jury President	Janet SURR 10146687	GBR	Judge (2)	
Ground Jury Member	Keiko KABASHIMA (WINTER-NISHI) 10066174	JPN	Judge (2)	
<b>CCI2*-L</b>				
Ground Jury President	Nicola NICHOLSON 10103463	FRA	Judge (2)	
Ground Jury Member	Alastair GIBBS 10279958	GBR	Judge (National)	
Jumping Judge	All jury members			
<b>2. Technical Delegate</b>				



Assignment	Name / FEI ID	NF	Function	Events
Technical Delegate	<b>Hunter DOUGHTY</b> 10057857	AUS	Technical delegate (3)	CCIO4*-NC-S, CC12*-L
Technical Delegate	<b>Kristof VERLINDEN</b> 10170999	BEL	Technical delegate (2)	CC13*-L
Assistant Technical Delegate	<b>Kristof VERLINDEN</b> 10170999	BEL	Technical delegate (2)	CCIO4*-NC-S
<b>3. Course Designer</b>				
Cross Country Course Designer	<b>Alec LOCHORE</b> 10003513	GBR	Course designer (3)	CCIO4*-NC-S, CC13*-L
Cross Country Course Designer	<b>James WILLIS</b> 10089781	GBR	Course designer (National)	CC12*-L
Jumping Course Designer	<b>Sue PEASLEY</b> 10250725	GBR	Course designer (National)	All Events
Course Builder	<b>Willis Brothers</b> 30000095	GBR	Corporation	All Events
<b>4. Chief Steward</b>				
Chief Steward	<b>Rosamund AUDLEY</b> 10081390	GBR	Steward (2)	All Events
<b>5. Assistant Stewards</b>				
Assistant Steward	<b>Sarah BULLEN</b> 10040252	GBR	Steward (2)	All Events
Assistant Steward	<b>Lindy BEST</b> 10065551	GBR	Steward (1)	All Events
Assistant Steward	<b>Richard NESBITT</b> 10111737	IRL	Steward (National)	All Events
<b>6. FEI Veterinary Delegate</b>				
Veterinary Delegate	<b>Lesley BARWISE-MUNRO</b> 10086637	GBR	Official Veterinarian (3)	All Events
<b>7. Veterinary Service Manager &amp; Treating Veterinarian</b>				
Veterinary Service Manager (VSM)	<b>Alison BUTLER</b> 10052877	GBR	Official Veterinarian (3)	All Events
Treating Veterinarian	<b>Mark TUNSTILL</b> 10103812	GBR	FEI Permitted Treating Veterinarian	All Events
<b>8. Chief Medical Officer &amp; Medical Services</b>				

Assignment	Name / FEI ID	NF	Function	Events
Chief Medical Officer	<b>Nikki WALLACE-KING</b> 10241712 <i>Phone: 07747464834</i>	GBR		All Events
Medical Services	<b>SES MedEvent Ltd</b> 30000057		Corporation	All Events
<b>9. Farrier</b>				
Farrier	<b>Steven WRIGHT</b> 10269772 <i>Phone: 07969832983</i>			All Events

## **VI. INVITATIONS**

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### **1. GENERAL**

<b>Invited NFs</b>	Unlimited
<b>Number of athletes from the host nation</b>	Unlimited
<b>Number of athletes per NF</b>	Unlimited
<b>Maximum number of horses per athlete</b>	Unlimited
<b>Ballot procedure in case of excessive entries</b>	5 per XC day

CCI4\*-S & CCI4\*-L

Remove those who already have a CCI4\*-S & CCI5\*-L MER, then permit only 3 horses to be ridden, then permit only a single horse to be ridden.

All entries however will be accommodated.

Athletes are invited by the Organiser through their National Federation.

One (1) groom per athlete.

### **2. ENTRY RIGHTS TO SHOWGROUNDS / ACCREDITED PERSONS**

Entry right to the stable area according to FEI Veterinary Regulations Articles 1008-1009

#### **NUMBER OF ACCREDITED PERSONS**

<b>Athlete</b>	Unlimited
<b>Partner</b>	Unlimited
<b>Groom</b>	Unlimited
<b>Horse owner</b>	2 accreditations per horse acc. to FEI Passport two (2) accreditations per horse acc. to FEI-Passport

## VII. ENTRIES

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### IMPORTANT

- Entries must be made through the FEI Entry System for all categories of this Event (<https://entry.fei.org>);
- Additional documentation can be found at:  
<https://inside.fei.org/fei/your-role/it-services/fei-entry-system>
- All Athletes and Horses participating in any International Competition must be registered with the FEI;
- Athletes and/or Horses present at the Event without having been entered through the FEI's Online Entry System will automatically be disqualified unless compelling circumstances warrant otherwise.

### 1. ENTRY DATES AND ENTRY FEES

Entries have to be in accordance with Art. 509 of the FEI Eventing Rules, 25th edition, effective 1st January 2020, updates effective 1st January 2022.

#### Deadlines for entries

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<b>Closing date for definite entries:</b>	<b>CCIO4*-NC-S 03/05/2022</b> <b>Late entries will be excepted depending on entries</b>  British Competitors - Entries must be made at <a href="http://www.musketeer.co.uk">www.musketeer.co.uk</a> through the British Eventing system (your entries will then automatically be made in the FEI Entry System)  International entries - will need to make sure that they have entered through both the British Eventing entries system and the FEI entry system  <b>CCI3*-L 03/05/2022</b> <b>Late entries will be excepted depending on entries</b>  British Competitors - Entries must be made at <a href="http://www.musketeer.co.uk">www.musketeer.co.uk</a> through the British Eventing system (your entries will then automatically be made in the FEI Entry System)  International entries - will need to make sure that they have entered through both the British Eventing entries system and the FEI entry system  <b>CCI2*-L 03/05/2022</b> <b>Late entries will be excepted depending on entries</b>  British Competitors - Entries must be made at <a href="http://www.musketeer.co.uk">www.musketeer.co.uk</a> through the British Eventing system (your entries will then automatically be made in the FEI Entry System)  International entries - will need to make sure that they have entered through both the British Eventing entries system and the FEI entry system
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<b>Last date for substitutions:</b>	<b>CCIO4*-NC-S 23/05/2022</b> <b>Late entries will be excepted depending on entries</b>  <b>CCI3*-L 23/05/2022</b> <b>Late entries will be excepted depending on entries</b>  <b>CCI2*-L 23/05/2022</b> <b>Late entries will be excepted depending on entries</b>
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**Fees for horses**

**Entry fee per horse**

CCIO4\*-NC-S 306.48 GBP incl. VAT (20%)  
 CC14\*-S entry fee: £306.48 incl. VAT  
 Eadcmp: £22.00  
 Start fee: £30.79  
 = £359.27  
 Stabling £165 inc VAT

CC13\*-L 410.62 GBP incl. VAT (20%)  
 CC13\*-L entry fee: £410.62 incl. VAT  
 Eadcmp: £16.00  
 = £426.62  
 Stabling £165 inc VAT

CC12\*-L 410.62 GBP incl. VAT (20%)  
 CC12\*-L entry fee: £410.62 incl. VAT  
 Eadcmp: £16.00  
 = £426.62  
 Stabling £165 inc VAT

**EADCMP Fee**

Lower Level Events (CIMs) CHF 18 per horse per event (For definition of CIMs see Appendix E of the FEI General Regulations)

Higher Level Events CHF 25 per horse per event (All other events not defined as CIMs)

CCIO4\*-NC-S 22 GBP incl. VAT (20%) (25 CHF not included in entry fee)

CC13\*-L 16 GBP incl. VAT (20%) (18 CHF not included in entry fee)

CC12\*-L 16 GBP incl. VAT (20%) (18 CHF not included in entry fee)

**Stabling fee per horse**

CCIO4\*-NC-S 165 GBP incl. VAT (20%)  
 All stable on site will come with 2 bales of bedding.  
 Any 4\* horse with prior permission to stable off-site will need to provide details of off-site stabling to the OC prior to the start of the competition.

CC13\*-L 165 GBP incl. VAT (20%)  
 All stable on site will come with 2 bales of bedding.

CC12\*-L 165 GBP incl. VAT (20%)  
 All stable on site will come with 2 bales of bedding.

**Start Fee**

CCIO4\*-NC-S 30.79 GBP incl. VAT (20%)

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<b>Total fee per horse</b>	
CCIO4*-NC-S	524.27 GBP incl. VAT
CCI3*-L	591.62 GBP incl. VAT
CCI2*-L	591.62 GBP incl. VAT

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## **2. DETAILS ENTRY PROCEDURE FEE / PAYMENT**

www.musketeer.co.uk  
Bank Details: MEM Ltd  
Sort Code 20-30-81  
Account No 83241440  
SWIFTBIC BUKBGB22  
IBAN GB51 BUKB 2030 8183 2414 40

## **3. OTHER FEES**

All other fees must be listed hereunder with the details of the amounts to be charged and approved by the FEI. Only fees approved by the FEI and listed in the approved Schedule can be charged by the OC.

Electricity for boxes (upon request)	115 GBP per box incl. VAT (20%)
Manure disposal	Free of charge
Shavings	9 GBP per bale incl. VAT (20%) 2 Bales included in the stabling cost

### **Lorry / Caravan area**

Parking price	Free of charge
Power supply	Provided by the OC at the following cost: 115 GBP hook-up incl. VAT (20%)
Water supply	Provided by the OC for free

All aforementioned amounts include VAT, if applicable

VAT number of the Organiser: 797835161

## **4. NO-SHOWS AND LATE WITHDRAWALS**

In the case of withdrawals after the date of definite entries or no-shows the athlete or the respective NF will be held liable to reimburse the OC for the actual financial loss incurred by the OC (i.e. stabling and hotel expenses) as a result of the late withdrawal or no-show.

**Amount charged** 410.62 GBP  
CCI4\*-S entry fee: £306.48 incl. VAT  
CCI3\*-L entry fee:410.62 incl. VAT  
  
CCI2\*-L entry fee: £410.62 incl. VAT  
Stabling - 120 inc VAT  
  
A greater refund can be offered if the place is filled

**Refund procedure** Please see the website ([www.musketeer.co.uk](http://www.musketeer.co.uk)) for further details  
ALL withdrawals in writing to [entries@musketeer.co.uk](mailto:entries@musketeer.co.uk)  
No refunds will be made after Entry Amendments date and all withdrawals must be made or confirmed in writing to [entries@musketeer.co.uk](mailto:entries@musketeer.co.uk). A waitlist will be held. Please note all refunds will be issued within three weeks post-event.

### **Refund Policy**

#### **Minimum Refund Policy (as per BE Rule Book 2022 4.12.2)**

- In all circumstances, the Starting Fee, plus VAT where applicable, is refundable in full if the Competitor does not start the dressage phase.
- Entries which are properly withdrawn before Ballot Date are entitled to a full refund of Entry Fee; Ballot Numbers will be re-usable.
- Entries which have been accepted but which are properly withdrawn subsequently after and replaced by the Organiser, will be refunded their Entry Fee less £12 admin fee, plus VAT where applicable.

ALL withdrawals in writing to [entries@musketeer.co.uk](mailto:entries@musketeer.co.uk)

No refunds will be made after Entry Amendments date and all withdrawals must be made or confirmed in writing to [entries@musketeer.co.uk](mailto:entries@musketeer.co.uk). A waitlist will be held. Please note all refunds will be issued within three weeks post-event.

## **5. QUALIFICATIONS**

Entries have to be in accordance with Art. 520 and 521 of the FEI Eventing Rules, 25th edition, effective 1st January 2020, updates effective 1st January 2022.

The eligibility to compete will be determined by a combination of the following:

- The level of the Athlete category (National, D, C, B, A) (Art.519)
- The achievement of a number of Minimum Eligibility Requirements according to the eligibility matrix of requirements (Art. 520)

**VIII. TIMETABLE**

<b>CCIO4*-NC-S</b>	<b>Day</b>	<b>Date</b>	<b>Time</b>
Vet examination on arrival	Tuesday	24/05/2022	13:00
Opening of stables	Tuesday	24/05/2022	13:00
Declaration of starters	Wednesday	25/05/2022	09:00
Official course inspection	Thursday	26/05/2022	10:00
Dressage Test	Friday	27/05/2022	09:00
Jumping Test	Saturday	28/05/2022	15:00
Cross-Country Test	Sunday	29/05/2022	11:00
Prize-giving	Sunday	29/05/2022	16:45 - 17:00

<b>CCI3*-L</b>	<b>Day</b>	<b>Date</b>	<b>Time</b>
Vet examination on arrival	Tuesday	24/05/2022	13:00
Opening of stables	Tuesday	24/05/2022	13:00
Declaration of starters	Wednesday	25/05/2022	12:00
Official course inspection	Wednesday	25/05/2022	14:00
1st horse inspection	Wednesday	25/05/2022	16:00
Dressage Test - 1st Day	Thursday	26/05/2022	09:00
Cross-Country Test	Saturday	28/05/2022	13:00
2nd horse inspection	Sunday	29/05/2022	08:00
Jumping Test	Sunday	29/05/2022	13:30
Prize-giving	Sunday	29/05/2022	16:45

<b>CCI2*-L</b>	<b>Day</b>	<b>Date</b>	<b>Time</b>
Opening of stables	Tuesday	24/05/2022	13:00
Vet examination on arrival	Tuesday	24/05/2022	13:00
Declaration of starters	Wednesday	25/05/2022	12:00



<b>Official course inspection</b>	Wednesday	25/05/2022	14:00
<b>1st horse inspection</b>	Wednesday	25/05/2022	16:00
<b>Dressage Test</b>	Thursday	26/05/2022	09:00
<b>Cross-Country Test</b>	Saturday	28/05/2022	09:30
<b>2nd horse inspection</b>	Sunday	29/05/2022	08:00
<b>Jumping Test</b>	Sunday	29/05/2022	09:30
<b>Prize-giving</b>	Sunday	29/05/2022	12:45 - 13:00

## **IX. COMPETITIONS**

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These competitions will be in accordance with the FEI Eventing Rules and its Annexes, 25th edition, effective 1st January 2020, updates effective 1st January 2022.

### **CCIO4\*-NC-S**

#### **TECHNICAL CONDITIONS**

**DRESSAGE TEST**            CC14\* B  
CCIO4\*-NC-S

**CROSS-COUNTRY TEST**            **Length:**                            3850 m  
CCIO4\*-NC-S                            **Speed:**                            570 m/min  
   **Number of efforts:**            30 - 35

**JUMPING**                                **Distance:**                        600 m  
CCIO4\*-NC-S                            **Speed:**                            375 m/min  
   **Max. number of efforts:**       15  
   **Number of obstacles:**        11 - 12

#### **PRIZE CLASSIFICATION**

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**Total amount of prize money per section:**            3,025 GBP  
   PRIZE CLASSIFICATION CC14\* (Two pots to be listed)  
   Prize pots for each section dependent on the number of starters

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PRIZE CLASSIFICATION CCI4\* (Two pots to be listed)  
Prize pots for each section dependent on the number of starters

Based on 80+ horses in class  
per section: 5,425 Pound Stirling

1st £1,000.00  
2nd £800.00  
3rd £600.00  
4th £500.00  
5th £400.00  
6th £300.00  
7th £200.00  
8th £150.00  
9th £150.00  
10th £100.00  
11th £100.00  
12th + £75.00

Based on 80+ horses in class  
prize money per section: 3,025 Pound Stirling

1st £600.00  
2nd £500.00  
3rd £400.00  
4th £300.00  
5th £200.00  
6th £200.00  
7th £100.00  
8th £100.00  
9th £75.00  
10th £75.00  
11th £75.00  
12th + £50.00

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20% for UK riders Prize money won by residents from outside the UK will be subject to deductions in accordance with HMRC regulations

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**Other details on prize money distribution**

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CCI3\*-L

PRIZE CLASSIFICATION CCI3\* (Two pots to be listed)

Prize pots for each section dependent on the number of starters

Based on 80+ horses in class

per section: 5,725 Pound Stirling

1st £1,000.00

2nd £900.00

3rd £800.00

4th £700.00

5th £600.00

6th £500.00

7th £400.00

8th £300.00

9th £200.00

10th £150.00

11th £100.00

12th + £75.00

Based on 80+ horses in class

prize money per section: 4,750 Pound Stirling

1st £900.00

2nd £800.00

3rd £700.00

4th £600.00

5th £500.00

6th £400.00

7th £300.00

8th £200.00

9th £100.00

10th £100.00

11th £75.00

12th + £75.00

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20% for UK riders Prize money won by residents from outside the UK will be subject to deductions in accordance with HMRC regulations

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**Other details on prize money distribution**

-

**CCI2\*-L**

**TECHNICAL CONDITIONS**

**DRESSAGE TEST** CCI2\* B  
CCI2\*-L

**CROSS-COUNTRY TEST** Length: 4600 m  
CCI2\*-L Speed: 520 m/min  
Number of efforts: 25 - 29

**JUMPING** Distance: 600 m  
CCI2\*-L Speed: 350 m/min  
Max. number of efforts: 13  
Number of obstacles: 10 - 11

**PRIZE CLASSIFICATION**

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**Total amount of prize money per section:** 2,775 GBP  
PRIZE CLASSIFICATION CCI3\* (Two pots to be listed)  
Prize pots for each section dependent on the number of starters

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CCI2\*-L

PRIZE CLASSIFICATION CCI2\* (Two pots to be listed)

Prize pots for each section dependent on the number of starters

Based on 80+ horses in class

per section: 3,825 Pound Stirling

1st £600.00

2nd £500.00

3rd £400.00

4th £300.00

5th £200.00

6th £150.00

7th £150.00

8th £100.00

9th £100.00

10th £100.00

11th £100.00

12th + £75.00

Based on 80+ horses in class

prize money per section: 2,775 Pound Stirling

1st £500.00

2nd £400.00

3rd £300.00

4th £250.00

5th £200.00

6th £200.00

7th £150.00

8th £100.00

9th £100.00

10th £100.00

11th £75.00

12th + £50.00

---

20% for UK riders Prize money won by residents from outside the UK will be subject to deductions in accordance with HMRC regulations

---

**Other details on prize money distribution**

-

**PRIZE MONEY SUMMARY**

<b>Category</b>	<b>Amount</b>
CCIO4*-NC-S	3,025.00 GBP
CCI3*-L (Section 2)	4,750.00 GBP
CCI3*-L (Section 1)	4,750.00 GBP
CCI2*-L	2,775.00 GBP
<b>Total</b>	<b>15,300.00 GBP</b>

**IMPORTANT**

**The total amount of prize money shown for each Competition in the schedule must be distributed. (FEI General Regulations articles 127 and 128)**

The value of the **1st prize must not exceed 1/3 of the total prize money** distributed for the competition. The minimum number of prizes offered for each competition must be allocated on the basis of one prize for every commenced four Athletes, with a minimum of five prizes.



## **X. FACILITIES OFFERED**

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### **1. ATHLETES**

#### **ACCOMMODATION**

-

#### **MEALS**

-

### **2. GROOMS**

#### **ACCOMMODATION**

-

#### **MEALS**

-

If applicable, Organiser must provide proper sanitary conditions. The showering facilities should be sufficient for both male and female grooms with hot and cold water. Shower facilities as well as restrooms should at all times be in a state of cleanliness.

## XI. LOGISTICAL, ADMINISTRATIVE AND TECHNICAL INFORMATION

### 1. DRAWS

#	Draw name	Day	Date	Time	Additional information
1	Draw of Nations	Wednesday	25/05/2022	15:00	Main marquee show office

### 2. COMPETITION ARENAS

	Name	Width (m)	Length (m)	Type of footing/ground
Dressage	Dressage	75	200	Grass
Cross-country	Cross-Country			Grass
Jumping	Main Arena	84	84	Grass

### 3. PRACTICE ARENAS

Name	Width (m)	Length (m)	Type of footing/ground
Practice arena	80	65	Grass

### 4. STABLES

Size of boxes 3 m x 3 m

An adequate number of stables must be at least 4m x 3m to accommodate the larger Horses.

First two bales of shavings FOC thereafter to be purchased from Stable Manager.

Electric hook-ups available at £115.00 inc VAT per connection

*The FEI has approved a derogation to the Veterinary rules for the stabling on site for horses participating in the CCI4\*-S according to certain provisions that have been communicated to the Organising Committee"*

### 5. SCORING/TIMING PROVIDER

The FEI may require to be provided with real time results data feed of your event according to FEI requirements; in this case, you and your provider will be informed accordingly.

The Scoring and Timing of the Event will be performed by the following provider:

(The list of certified Service Providers is available here: <https://inside.fei.org/fei/your-role/it-services/it-providers/list>)

Name of the company: Eventing Scores

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**Contact person at event:**

<b>Name:</b>	MirandaCOLLETT
<b>FEI ID Number:</b>	10125743
<b>Contact email:</b>	miranda.collett@britisheventing.com

## 6. OTHER TECHNOLOGY/SERVICE PROVIDER(S)

Will you use other technology/service provider(s) at your Event? **Yes**

Name of company	Contact person	FEI ID	Contact email	Activity / function
Eventing Scores	Miranda COLLETT	10125743	miranda.collett@britisheventing.com	Other

Miranda Collett miranda@eventingscores.co.uk

## 7. PRIZE-GIVING CEREMONY

The owner of the winning horse/pony is invited to the prize-giving ceremony: **Yes**

The athletes required to present themselves for the prize-giving ceremony of each competition are: **Top 10 and the owner of the winning horse**

Athletes riding their horses: **Yes**

CCI2\*-L and CCI3\*-L Top 10 mounted immediately after the showjumping

Top 10 on foot - this might change depending on the current COVID-19 Regulations at the time

## 8. ADVERTISING ON ATHLETES AND HORSES

At CI events, and all competitions except for the Nations Cup, athletes are authorised to carry the logo of their personal sponsor in accordance with article 541 of the FEI Eventing Rules.

Personal sponsor logo: **Authorised**

The Chief Steward will check that the advertising on athletes and horses complies with these Articles.

## 9. TICKETING

Are you selling tickets for spectators to attend your event? **Yes**

**Name of your ticketing provider:** TicketSrv

**Web address to buy tickets:** [www.musketeer.co.uk](http://www.musketeer.co.uk)

## 10. BETTING

Betting will be authorised by the Organiser: **No**

## **11. TRANSPORT REIMBURSEMENT HORSES/PONIES**

## **12. WELCOME**

The time and date of arrival of athletes, horses and their means of transport must be given to the Organiser in order to facilitate their arrival.

## **13. LOCAL TRANSPORTATION & ARRANGEMENTS FROM HOTEL TO SHOWGROUNDS**

Walking distance: **No**

Organiser shuttle service available: **Not applicable**

Public transport available: **Not applicable**

## **14. LORRY / CARAVAN FACILITIES**

Lorry or caravan can be parked close to the stables: **Yes**

## **15. SUSTAINABILITY**

Please consider the environment when organising an FEI Event. Please find useful information on FEI Sustainability here:  
<http://inside.fei.org/fei/your-role/organisers/handbook>

## XII. VETERINARY MATTERS

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### 1. CUSTOMS FORMALITIES

Contact details for Customs Formalities:

**Name:** Peden Bloodstock  
**Address:** Borough Court Hartley Wintney Hampshire RG27 9JA Great Britain  
**Phone:**  
**Fax:**  
**Email:** henry@peden.co.uk  
**Opening hours:**

### 2. HEALTH REQUIREMENTS

#### GENERAL

In accordance with the FEI Code of Conduct for the Welfare of the Horse it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

#### ENTRY OF HORSES

##### Required health tests and vaccinations

-

##### Quarantine period

-

##### Specimen Import Licence applied

-

### 3. NATIONAL REQUIREMENTS

-

### 4. PONIES

FEI Veterinary Regulations, Chapter IX: For all Pony Events, Ponies must be available for Pony Measurement if requested by the FEI.

## 5. INJURY SURVEILLANCE

FEI Veterinary Regulations Chapter VIII: Horses participating in FEI Events are subject to injury surveillance protocols; and in the event of fatality, a post mortem examination.

## 6. TRANSPORT OF HORSES

Horses must be fit to travel and be transported in suitable vehicles for the transport of horses. Any government requirements for disease testing and control must be requested well in advance, to ensure that the horse is in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have the responsibility to comply with national legislation in both their country of origin and the host nation of the Event. Where necessary athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU.

## 7. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE

### 7.1 PASSPORTS (FEI GENERAL REGULATIONS ARTICLE 137)

For all issues relating to FEI Horse Passports/FEI Recognition Cards please contact your National Federation. All Horses competing at FEI Events must be registered with the FEI. FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events. NB: Horses entered in CIMs and in CSIP in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI and identifiable (GRs 137.2). Athletes who do not present a Horse's Passport and/or Recognition Card, or one that is not correctly validated or fail to meet other passport requirements will be subject to Sanctions in accordance with Annex VI of the FEI Veterinary Regulations and may not be allowed to compete. NB: for Horses permanently resident in a Member State of the European Union: all Horses must have a national EU passport in compliance with EU Regulations to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

### 7.2 VACCINATIONS - EQUINE INFLUENZA (FEI VETERINARY REGULATIONS ARTICLE 1003)

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations and as summarised below.

Vaccination	Protocol	Eligibility to enter venue
Primary course	1st Vaccination: day 0 2nd Vaccination: day 21-92	May compete 7 days after the 2nd Vaccination
First booster	Within 7 months of the 2nd vaccination of the Primary Course	May compete for 6 months +21 days after the 2nd vaccination of the Primary Course Must not compete in the 7 days after receiving a vaccination
Boosters	<b>MINIMUM:</b> within one year of previous booster vaccination <b>IF COMPETING:</b> must be in the 6 months +21 days of the booster previous vaccination	Must have been vaccinated within 6 months +21 days before arriving at the Event Must not compete in the 7 days after receiving a vaccination

All FEI registered Horses intending to compete at FEI Events (including CIMs) must be vaccinated against Equine Influenza in accordance with these VRs. The exception being if the applicable domestic legislation prevents the use of Equine

Influenza vaccines within the relevant territory.

### **7.3 EXAMINATION ON ARRIVAL (FEI VETERINARY REGULATIONS ARTICLE 1031)**

On arrival at an Event venue, all Horses must undergo an examination by a veterinarian to confirm their identification from their passport and micro-chip ID (where present), their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status concerning vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue. Persons Responsible must fulfil the Horse Health Requirements via the FEI HorseApp in advance of the event which will be checked at the Examination on Arrival.

### **7.4 HORSE INSPECTIONS (FEI VETERINARY REGULATIONS ARTICLES 1034-1042)**

All Horses will be assessed for their fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete by the Inspection Panel will not be permitted to compete.

### **7.5 LIMB SENSITIVITY EXAMINATION (FEI VETERINARY REGULATIONS ARTICLE 1048-1053)**

All Horses are subject to examination under the protocol for abnormal limb sensitivity throughout the period of an Event, including, but not limited to, between rounds and before the Jump Off. Horses may be examined once or on multiple occasions during the Period of an Event. Horses may be selected for examination under the protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the examination or are subject to immediate disqualification. There is no obligation to examine any specific number of Horses at an Event.

## **8. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP)**

### **8.1 SAMPLING (FEI VETERINARY REGULATIONS CHAPTER VII)**

All horses competing at FEI Events may be subject to sampling for the presence of Prohibited Substances in accordance with the Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures. Refer to FEI Financial Charges for details of fees relating to Equine and Human Anti-Doping program (EADCMP), which OCs/NFs have the right to charge to the athlete (applicable for all FEI events worldwide).

### **8.2 ELECTIVE TESTING (FEI VETERINARY REGULATIONS ARTICLES 1057 AND 1058)**

Elective Testing may be carried out prior to an Event to check for the presence of prohibited substances. Please refer to <https://inside.fei.org/fei/cleansport/horses> for information and details.

### **XIII. HUMAN ANTI-DOPING**

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Athletes can be tested at any FEI Event, by the FEI or by other Anti-Doping Organisations with Testing jurisdiction. Organisers will have the responsibility to provide facilities and staff/volunteers to facilitate such Testing if requested by the FEI as outlined in article 22.3 of the FEIs' Anti-doping Rules for Human Athletes (ADRHA).

The ADRHA rules are published on the FEI's website at <http://inside.fei.org/content/anti-doping-rules>.



## XIV. ADDITIONAL INFORMATION

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### 1. THE FEI POLICY FOR ENHANCED COMPETITION SAFETY DURING THE COVID-19 PANDEMIC

The FEI Policy for Enhanced Competition Safety during the Covid-19 Pandemic ("Policy") (<https://inside.fei.org/fei/covid-19/return-to-play/policy-tools>) is mandatory and applies for any FEI Event taking place **as of 1 July 2020**. The Policy has been developed based on currently accepted best practices by the WHO and US Center for Disease Control (CDC) and will be continually reviewed and updated as more information becomes available. It is not intended to replace the applicable guidance and policies from domestic government and health authorities, but to supplement their recommendations with sport specific considerations.

The OC shall submit the risk assessment and mitigation plan (including name and contact details of the person in charge) to the FEI as an annex to the Event Schedule, **at the latest ten (10) working days before the event's deadline for Definite Entries.**

Events for which the FEI has not received the documented risk assessment and mitigation measures plan in accordance with article 2.1.g) of the Policy **will be removed from the FEI calendar** in accordance with Article 112.3 of the FEI General Regulations.

#### ASSUMPTION OF RISK / WAIVER OF LIABILITY

In consideration of being allowed to participate in the Event and related activities, all Participants (as defined in the Policy) acknowledge, appreciate, and agree that:

1. Participation includes possible exposure to and illness from infectious diseases including but not limited to COVID-19. While particular rules and personal discipline may reduce this risk, the risk of serious illness and death does exist; and,
2. The Participants knowingly and freely assume all such risks, both known and unknown, even if arising from the negligence of the OC or others, and assume full responsibility for their participation; and,
3. The Participants willingly agree to comply with the stated and customary terms and conditions for participation as regards protection against infectious diseases. If, however, a Participant observes any unusual or significant hazard during his/her presence or participation, the Participant will remove himself/herself from participation and bring such to the attention of the nearest official immediately; and,
4. The Participants, for themselves and on behalf of their heirs, assigns, personal representatives and next of kin, **HEREBY RELEASE AND HOLD HARMLESS THE OC AND THE FEI, their officers, officials, agents, and/or employees, other participants, sponsoring agencies, sponsors, advertisers, and if applicable, owners and lessors of premises used to conduct the event ("RELEASEES"), WITH RESPECT TO ANY AND ALL ILLNESS, DISABILITY, DEATH, or loss or damage to person or property, WHETHER ARISING FROM THE NEGLIGENCE OF RELEASEES OR OTHERWISE, to the fullest extent permitted by law.**

The Participants confirm to have read this release of liability and assumption of risk agreement, fully understand its terms, understand that they have given up substantial rights.

### 2. MEDICAL INFORMATION FORM FOR ARMBANDS

#### Declaration of medical condition

Athletes with medical conditions that may be relevant in the case of a medical emergency are responsible, at every Event when riding, for wearing a medical data carrier\* from a system provider able to communicate information at least in English. Alternatively (and at the minimum) a medical armband of good quality can be used. Athletes who chose to wear an armband should download and fill the form available for this purpose on the FEI's website <http://inside.fei.org/fei/your-role/officials/eventing/forms>.

*\* Medical data carrier (also called "medical identification tag"): small emblem or tag worn on a bracelet, neck chain, or on the clothing, intended to alert paramedics/physicians/ first responders that the wearer has an important medical condition.*

Conditions that are relevant include recent head injury, serious past injuries/surgery, chronic health problems such as diabetes, long-term medications and allergies. If in doubt, the athlete should discuss this with his own treating physician."

### **3. INSURANCES AND NATIONAL REQUIREMENTS**

Equestrian sports involve inherent dangerous risks. To the greatest extent permitted by law, the FEI and the FEI Event Organiser shall NOT be liable for any damages relating to loss of property or injury of any kind to Athletes, Owners, Support Personnel or Horses at or in connection with an FEI Event and the FEI expressly excludes all such liability.

#### **3.1 ATHLETES, OWNERS AND SUPPORT PERSONNEL**

##### **3.1.1 Personal accident and health insurance**

It is your responsibility as an Athlete/Owner/ Support Personnel to ensure that you have adequate personal accident insurance in place to cover your participation at FEI Events and in particular to insure against any personal injury or medical expenses arising from an accident, injury or illness which may occur at a FEI Event.

You should check with your National Federation to confirm if your National Federation's insurance policy (if any) covers personal accidents and/or illnesses, which may occur when you are attending at/participating in FEI Events.

If your National Federation does not have a personal accident/health insurance policy or if the National Federation's insurance policy does not cover personal accident or health claims, then you should obtain your own personal accident and health insurance policy to cover your attendance/participation at FEI Events.

##### **3.1.2 Press equipment**

Press equipment and other items left in the Press workroom, Press lockers, the Press Tribune or anywhere on the showgrounds are left entirely at the owner's risk. The Organising Committee does not accept any responsibility for any loss or damage to such equipment or items. Members of the Press are advised not to leave any equipment or personal items unattended.

##### **3.1.3 Personal property insurance**

You should also ensure that you are insured against property loss, theft or damage, which may occur at an FEI Event.

Again, the advice is to check with your National Federation to confirm if they have an insurance policy in place, which would cover you in case of such property loss, theft or damage. If not, then you should obtain your own personal property insurance to cover such situations.

#### **3.2 ATHLETES AND OWNERS**

##### **3.2.1 Third party liability insurance**

As an Athlete/Owner you are personally responsible for damages to third parties caused by you, your employees, Support Personnel, your agents or your Horses. You are, therefore, strongly advised to take out third-party liability insurance providing full coverage in relation to FEI Events at home and abroad, and to keep the policy up to date.

The FEI and the Organiser will NOT be responsible for any damage caused to third parties by you, your employees, Support Personnel, your agents or your Horses.

##### **3.2.2 Additional liability information**

No additional information

### 3.2.3 Horse insurance

As an Owner you should ensure that your Horses are adequately insured against any injuries or illnesses they may sustain while participating at a FEI Event.

## 4. PROTESTS / APPEALS

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent, as mentioned in the FEI General Regulations (Art. 161-162) available at the following link: <https://inside.fei.org/content/general-regs-statutes>.

## 5. DISPUTES

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

## 6. MODIFICATION TO SCHEDULE

In exceptional circumstances, together with the approval of Chefs d'Equipe, host NF delegate, if any, and the Ground Jury, the Organiser may change the schedule in order to clarify any matter arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all athletes and officials as soon as possible and they must be reported to the FEI Secretary General by the Technical Delegate.

## 7. ADDITIONAL INFORMATION FROM THE ORGANISER

No additional information

## 8. MINIMUM AGE LIMITATION

Level	Athletes	Horses
1*	12	5
2*	14	6
3*	16	6
4*	18	7
5*+CH4*	18	8

## 9. PRIZE MONEY DISTRIBUTION

### IMPORTANT

**The total amount of prize money shown for each Competition in the schedule must be distributed. (FEI General Regulations articles 127 and 128)**

The value of the **1st prize must not exceed 1/3 of the total prize money** distributed for the competition. The minimum number of prizes offered for each competition must be allocated on the basis of one prize for every commenced four Athletes, with a minimum of five prizes.

**DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS**

Full details of any deductions from prize money must be outlined in the schedule. This includes government taxes. If it is necessary for Organisers to deduct such taxes, they must provide participants with an official form indicating the amount of tax deducted.

The tax form must be provided to the athletes upon arrival and returned to the Organiser prior to departing.

## **XV. ANNEXES**

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### **1. STEWARDING**

If an athlete is uncertain as to whether the boots he/she intends to use during an event are allowed, he/she or his/her representative should show the boots to the Chief Steward for his/her opinion before the boots are used in training or in competition.

In addition, athletes are to be made aware that hind boots must be removed and placed again on the horse's legs in the presence of a Steward while in the warm-up arena prior to entering the competition arena for certain competitions. (If bandages are used in place of boots, athletes are not required to remove the bandages in the warm-up arena.) This procedure is compulsory for competitions for which boot and bandage control is mandatory, that is the Nations Cup, Championships, and the competition with the highest prize money, and is at the discretion of the Chief Steward for other competitions.

As an alternative to carrying out this procedure at the time designated by the Steward an athlete may ask his/her groom to take the boots to the in-gate and place them on the horse's legs in front of the Steward prior to the combination entering the arena.

The Steward has the authority to intervene if a boot is deemed excessively tight by instructing that the boot be removed and put on again correctly. [Stewards are to note that it is normal for a horse's gait to be somewhat affected immediately after boots have been removed and re-placed.] If an athlete or his/her groom refuses to remove and re-place the boot(s) when instructed to do so by the Steward, a Yellow Warning Card will be issued to the athlete in question.

If it is deemed impossible or unsafe to remove the hind boots in the warm-up arena prior to the combination entering the competition arena, due to an extremely excited or nervous horse, the boots of the horse in question are to be removed by the athlete/groom following the athlete's round upon leaving the arena and inspected by the Steward. This inspection may be carried out during the boot and bandage control if the boot and bandage control is carried out for the competition in question.

This procedure does not replace boot and bandage control after completion of an athlete's round for competitions for which boot and bandage control is mandatory (refer to JRs Art. 244.1)